



## WHITTINGHAM PARISH COUNCIL

Minutes of the meeting held on  
**Thursday 11<sup>th</sup> April 2024 at 7.15pm**  
in Goosnargh Village Hall – downstairs

### MEMBERS PRESENT

Cllr Dave Hall - Chairman  
Cllr Tony Brooks  
Cllr Martin Carefoot  
Cllr Barbara Clarke  
Cllr Dave Price  
Cllr Michelle Woodburn

### MEMBERS OF THE PUBLIC

City Cllr Stephen Whittam  
5 members of the public regarding Inglewhite Lane

Mrs Julie Buttle – Parish Clerk

### APOLOGIES

Apologies were noted from County Cllr Sue Whittam.

**APPROVAL OF MINUTES** of the Council meeting held on **14<sup>th</sup> March 2024**.

**MIN 23/24.167** Members **RESOLVED** that the Chairman sign the Minutes as a true record.

### TO ACCEPT DECLARATIONS OF INTERESTS

There were no declarations in relation to items on the agenda.

### PUBLIC PARTICIPATION

**MIN 23/24.168** Members **RESOLVED** to adjourn the meeting for public participation.

Residents on Inglewhite Road raised concerns regarding the speed, volume and weight of traffic passing their homes, causing disturbance and vibration. The situation is made worse due to pot holes and a poor road surface. The area has seen an increase in traffic due to the creation of 4 new estate entrances, in addition to the Halfpenny Lane junction, which is concealed especially when parking occurs at Longridge Football Club.

It was stated that the Slow Down, Save Lives signs help but these are on bins that only go out once a week. It was also stated that 7ft of debris has been removed from the gullies but surface water is not draining away which causes problems for cyclists and pedestrians who can't step out of the way due to the narrow pavements.

The residents explained that they have sent a petition to the Police & Crime Commissioner but this has not resulted in any road improvements. County Cllr Swarbrick has recently replied confirming that he will request a speed survey and ask LCC to access the traffic data collected by sat navs.

City Cllr Stephen Whittam stated that all parishes had similar issues and the police had not raised any specific concerns following the accident on the junction of Halfpenny Lane / Cumeragh Lane discussed at the March meeting. However, he will bring the matter to the attention of County Cllr Sue Whittam and the Police & Crime Commissioner.

The Chairman explained that the Police & Crime Commissioner had promised a review into the use of enforceable GATSO (yellow box) cameras but it had not taken place. He requested that Cllr Whittam raise the matter again on behalf of the Parish Council

The Clerk stated that LCC had replied to the concerns about the Halfpenny Lane / Cumeragh Lane junction and they will be refreshing the STOP sign. It was proposed that the Clerk contact LCC to request rumble strips or different colour tarmac on the approach to the 30mph zone from Inglewhite and check that the 30mph zone is clearly signed between the Alston Arms and Belmont Garage. The Clerk will also check the parking arrangements with Longridge Football Club as it was understood that visitors should be using the carparks. The concern will also be mentioned to the police who may be able to request parking restrictions. It was noted that the Newsletter includes links reminding residents to join Community Road Watch and report speeding issues to the Lancashire Road Safety Partnership.

The residents were thanked for their attendance. Cllr Whittam left with the residents and the meeting was adjourned again on his return. He stated that he had no updates regarding the greenspace issues discussed with the Head of Parks Development following the March meeting but he was trying to get the pavement resurfaced outside Goosnargh Methodist Church.

Cllr Whittam was thanked for his attendance and the meeting was reconvened.

### PARISH PLAN – THEME 3 CULTURE, COMMUNITY & SERVICES

**Defib Training** – Members noted an outstanding action to assist the Community Resuscitation Engagement Officer in running a Defib training session.

**MIN 23/24.169** Members **RESOLVED** to book the Village Hall on Weds 15<sup>th</sup> May and advertise the training in the Parish Newsletter. The Clerk will liaise with the engagement officer regarding the number of attendees. It was noted that residents will be given the option to make a donation however Members stated that they will consider a donation if costs are incurred.

**Health issues** - Members **noted** that the Clerk has included a link to Rehab 4 Addiction on the 'Useful Contacts' section of the Parish Council's website.

### EMERGENCY PLANNING

**MIN 23/24.170** Members considered the Guidance regarding the creation of an Emergency Plan but **RESOLVED** not to progress the idea because the contact details will quickly get out of date and it will be a duplication of existing procedures covered in other emergency documents.

### FINANCIAL STATEMENT 1st – 31<sup>st</sup> March 2024

The Chairman verified that the March finance and bank statements had been reconciled.

The Clerk informed Members that the £175,000 transfer to the Public Sector Deposit Fund, had incorrectly been credited twice by the CCLA. The Clerk has requested a corrected statement so that the end of year accounts can be balanced.

**MIN 23/24.171** Members **RESOLVED** to approve the End of Year Finance Statement. The accounts and Council records will now be passed to the Internal Auditor for inspection.

### 2023/24 BIODIVERSITY GRANT

The Parish Council received a £300 biodiversity grant from Lancs County Council and Homes England have agreed to assist with the erection of bat and bird boxes at the former hospital site.

**MIN 23/24.172** Members **RESOLVED** to allocate £150 to the boxes noting that the Newsletter includes an option for residents to express an interest in purchasing hedgehog fence surrounds.

### 2024/25 ACCOUNTS FOR PAYMENT AND RECEIPTS

- a) **MIN 23/24.173** Members **RESOLVED** to note and approve the following invoices already paid in accordance with Standing Order 2023 15 (xii)

Mar 2024 Grounds Maintenance	Nurture	627.00	BACs
Cumeragh Tree works (MIN 157)	Greenbanks Aboriculture	1,692.00	BACs
5 Dog bag dispensers (CIL)**	JRB enterprise	660.60	BACs

- b) **MIN 23/24.174** Members **RESOLVED** to approve direct debit payments to Easy Websites, Nest Pension and E-ON electric throughout 2024/25.

- c) **MIN 23/24.175** Members **RESOLVED** to approve the following accounts for payments

Clerk Salary April	J Buttle	1328.71	BACs
PAYE	HMRC	405.77	BACs
Employer Nat Ins	HMRC	141.74	BACs
Nest Pension	NEST	88.55	DD
Stationery (Paper & Ink cartridge)	Viking - Goosnargh to refund £20.28	110.17	BACs

## **RENEWAL OF LALC MEMBERSHIP 2024/25**

**MIN 23/24.176** Members **RESOLVED** to renew the Council's membership to the Lancashire Association of Local Councils at a cost of £592.10 which includes contributing to the administration of the Area Committee

## **GRANT APPROVAL 2024/25**

**MIN 23/24.177** Members **RESOLVED** to approve £500 to Goosnargh & Whittingham Festival and £200 to Goosnargh and Longridge Agricultural Show.

As in previous years, grant recipients will be invited to attend the May Annual Parish meeting to explain how the donation will benefit their organisation.

## **2023/24 CIL END OF YEAR SUMMARY**

**MIN 23/24.178** Members **RESOLVED** to approve the 2023/24 CIL End of Year Report which will be added to the Parish Council website.

## **CIL BUSINESS PLAN**

**PROW Sign boards** - Members **noted** that the Clerk is checking the draft scripts which have been produced for the leaflets and PROW sign boards

**Dog bag dispensers – MIN 23/24.179** Members **RESOLVED** to approve a quote from Nurture to erect the dispensers at a cost of £150 + VAT

**Phone kiosk –** Members **noted** that the Clerk met the contractor on site and the kiosk will be renovated as soon as the weather improves.

**St John Church –** Following a site visit on the 19<sup>th</sup> March the working group met on the 27<sup>th</sup>. Although the site visit revealed that the building needs a lot of work, those present were optimistic that the building can be utilised as a community space, subject to innovative ideas to manage the roof structure which is heavily scaffolded. Members of the working group stressed that community involvement is critical in terms of connecting existing assets and establishing potential uses for the building. It was **noted** that Safe Regeneration and the architects had agreed to create a costed proposal detailing the next steps by mid April / May. The proposal is likely to include a community engagement event.

The working group had also queried the amount of surface water draining on to the church grounds and the Clerk will raise the concerns with Barratts and the planning department. Questions were also asked regarding the availability of additional land for car parking and it was mentioned that the Hermitage building and car park were likely to be sold. Members noted that Safe Regeneration had requested a meeting with Homes England to discuss the matter and Members confirmed that contact details should be exchanged. It has since been established that the Hermitage building is owned by the NHS Foundation Trust so the Clerk will try to contact them to establish what their marketing plans are.

**MIN 23/24.180** Members **RESOLVED** that once the costed proposals are received, a Protocol should be drawn up to ensure the project remains under the governance of the Parish Council.

## **FOI - PUBLICATION SCHEME REVIEW**

The Freedom of Information Act requires every public authority to have a Publication Scheme, which sets out the Council's commitment to make classes of information routinely available.

**MIN 23/24.181** Members **RESOLVED** to approve minor updates to the Publication Scheme which will be added to the website.

## **SPRING NEWSLETTER**

**MIN 23/24.182** Following an update to the Cllr contact details and some additional wording regarding the skills required for St John Church, Members **RESOLVED** to approve the content of the Spring Newsletter.

**PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY**

**MIN 23/24.183** Members **RESOLVED** that they had no additional comments to make on the delegated representations for

**06/2024/0239** - 8no. dwellings on land west of Pudding Pie Nook Lane

**06/2024/0262** - vary the conditions attached to an approved dwelling at Buxhills, Langley Lane.

**NOTE NEW CORRESPONDENCE**

Cllr Woodburn advised that the Best Kept Village entry has been submitted for Goosnargh Village and Cumeragh Lane and improvements have already been made to the entrance to the Sports & Social Club.

**DATE OF NEXT MEETING**

The next meeting will be the Annual Parish meeting on **Thursday 9<sup>th</sup> May 2024 at 6.30pm.**  
The meeting will be followed by the Annual Parish Council meeting at **7.15pm.**

Cllr Hall informed Members that as he had been Chairman for 5 years, nominations for the position would be welcomed.

**END**